

Dublin City Council's Bram Stoker Festival Privacy Notice

Who Are We

The Bram Stoker Festival is a yearly celebration of Bram Stoker organised by Dublin City Council that takes place during the October bank holiday weekend.

Reason for Processing Personal Data

Volunteers: Applicants who wish to volunteer for the Dublin City Council Bram Stoker Festival are required to register via the Bram Stoker website.

Ticket purchasers: For the purchase of tickets for the Bram Stoker Festival events and shows.

Information Required

Volunteers: By submitting an online application form you consent to our use of personal data.

Information collected:

- Name
- Email address
- Phone number
- County of residence
- Gender
- Age

Ticket purchasers:

Information collected:

- Name
- Address
- Email address
- Phone number
- Credit card details

The Legal Basis for Processing Personal Data

Volunteers

Dublin City Council Bram Stoker Festival will use your data for the following purposes:

- Under GDPR Consent (Article 6(1)(a)) legal basis is the explicit consent of the volunteer.
- Under GDPR Contractual Necessity (Article 6(1)(b)) the volunteer is required to provide certain data to fulfil the terms of a volunteer agreement (e.g., schedule, responsibilities, health and safety requirements), then this may be necessary.

Ticket Purchasers

Dublin City Council Bram Stoker Festival will use your data for the following purposes:

- To communicate with you regarding your ticket purchase, to alert for any changes to the events you have booked i.e. cancellations, postponement. To send on information in advance of the event. This is in line with Section 71 (2) (b) of Local Government Act 2001 – “to improve customer service to the public generally”

Sharing Personal Information

Volunteers:

The information provided will be shared with the festival’s co-directors, Schweppe Curtis Nunn Ltd, and the volunteer manager.

Ticket purchasers:

For ticket sales, the only people with access to information is Take Your Seats (box office provider)

Retention Period

The data gathered will be processed in accordance with GDPR and the Data Protection Act 2018.

Volunteers:

All of your information will be retained for a period of seven days after the completion of the festival after which time any paper documents will be shredded and all electronic records deleted. Unsuccessful applicant’s details will be deleted immediately.

Ticket Purchasers:

TakeYourSeats.ie has the following data retention periods in place. Customer data on Ticketsolve is removed after 3 years of inactivity. Customer data on Mailchimp is removed after 3 years of inactivity. All other records such as financial, personnel, or recruitment related are destroyed every 7 years

Contact Details

For further information about the processing of your personal data, please contact events@dublincity.ie

You have the right to ask for a copy of any of your personal data held by Dublin City Council.

You also have a right to have your personal data amended or removed in certain circumstances. To access your data or make a complaint please contact the Data Protection Office, Dublin City Council, Civic Offices, Dublin 8, email dataprotection@dublincity.ie or Tel: 01 2223775. More detail is contained on our website address <http://www.dublincity.ie/privacy-statement>.

Finally, if you are not satisfied with how Dublin City Council responds to your request you can make a complaint to the Data Protection Commissioner by email info@dataprotection.ie, refer to their

website for more information www.dataprotection.ie, or write to the Data Protection Commission, 6
Pembroke Row, Dublin 2, D02 X963, Ireland.